

Application to de-register from RICS Valuer Registration [VR]

Please answer all questions or state not applicable where necessary.

1. Name
2. RICS membership number
3. Company name
4. Company address
5. Does the company sponsor you on VR?
6. Date you wish the registration to cease
7. Why do you want to de-register from VR?
8. Will you continue to be an active RICS member? (If yes, list other professional activities that you will conduct)
Please note: If you wish to resign from RICS then you must submit this request in writing to resignations@rics.org. Additionally RICS members conducting valuation work in [countries where RICS Valuer Registration is mandatory](#) will not be able to de-register, unless this work falls under the exceptions in RICS Valuation - Global Standards 2017.
9. Do you have any valuation reports awaiting completion? (If yes, state how many and the expected date of completion)
10. Are there any outstanding issues (e.g. complaints, QA feedback) arising from your valuation work? (If yes, provide further information)
11. Is there adequate and appropriate insurance in place for all valuation work that you carried out? (If not, provide further information)
12. Are there any other matters that RICS should be aware of before processing your application to de-register? (If yes, provide further information)

Declaration

I understand on receipt of confirmation of my de-registration from the scheme:

- I must not carry out valuation work in a country where RICS mandates VR. Nor may I carry out valuation work in a country where another body corporate mandates VR for those situated like me;
- I must inform my employer, panel manager that I provide services to, and professional indemnity insurer, that I am no longer registered on the scheme;
- I must remove all references to being a RICS Registered Valuer from personal and company stationery, websites and advertising materials;
- I will destroy/delete any copies of my RICS VR certificate; and
- If I would like to sign up to VR in the future, I must demonstrate the required level of competence under the eligibility criteria as it may change from time to time, and pay a fee upon application.

I confirm that the above information is correct to the best of my knowledge and belief.

Print Name

Signed

Date

De-registration checklist

Once you have completed your de-registration form please ensure the following:

- You have signed the form
- You have enclosed any necessary supporting documentation
- You send your form to regulation@rics.org

Once your application has been considered you will receive a confirmation email. Please ensure that we have your up to date contact details.

Please note

RICS Members may not be permitted to de-register from the scheme, or resign from RICS membership, where there is an open case within the Regulation Department or if there are any outstanding queries or payments. If applicable, RICS will carry out external checks with other professional bodies.

RICS may advise lending panels that you have de-registered from the Valuer Registration Scheme.

Should you have any further queries please contact your [regional Regulation office](#).