

Appendix B – RICS building conservation accreditation scheme (BCAS)

1 Interpretation

RICS Historic building conservation guide means the RICS Practice Standards, *Historic building conservation*, RICS guidance note, 1st edition, or any subsequent edition thereof.

'Appropriately qualified and/or experienced' is the test of whether an individual is appropriately qualified to become a member of the building conservation registration scheme and combines:

- a** academic/professional qualifications, demonstrating technical competence
- b** membership of a professional body, demonstrating a commitment to ethical standards
- c** at least five years practical experience in building conservation.

2 Eligibility for registration

2.1 A person may apply to join the RICS Building Conservation Accreditation Scheme (BCAS) if they are:

- a** a Chartered Member of RICS with appropriate qualifications and/or experience or
- b** are an appropriately qualified and/or experienced person, who is not a member of RICS and
- c** carrying out building conservation work which falls within the scope of the RICS BCAS.

3 Requirements of scheme registration

3.1 A Scheme registered person shall:

- a** carry out all building conservation work in accordance with the RICS Historic building conservation guide
- b** carry out sufficient relevant and appropriate CPD in relation to their obligations as a scheme registered member and maintain their own record of completed CPD
- c** carry out all building conservation work through an RICS Regulated firm or
- d** where building conservation work is carried out outside of an RICS Regulated firm:
 - i** operate a complaints handling procedure which must include a redress mechanism that is approved by the Standards and Regulation Board
 - ii** ensure that all previous and current building conservation work is covered by adequate and appropriate professional indemnity insurance.

4 Limits on applications for registration and readmission

4.1 The Head of Regulation may refuse to consider a further application for registration of this scheme where the applicant:

- a** has been refused registration within the previous 12 months
- b** has been subject to administrative de-registration within the previous 12 months
- c** has been removed from registration as a result of disciplinary action for such period as defined at the time of removal.

5 Fees

5.1 A Scheme registered person shall pay:

- a** the appropriate application and annual fees for registration set by the Standards and Regulation Board unless those fees are paid by an RICS Regulated Firm and
- b** any other costs incurred in the course of any investigation.