

Appendix F – RICS Inclusive Environment Consultant Scheme (IEC)

1 Eligibility for Registration

- 1.1 A person may apply to join the RICS Inclusive Environment Consultant Scheme (IEC) if they are;
- a. a Chartered Member of RICS with appropriate qualifications and/or experience; or
 - b. are an appropriately qualified and/or experienced person, who is not a member of RICS.

2 Requirements of Scheme Registration

- 2.1 A Scheme registered person shall:
- a. Carry out sufficient relevant and appropriate CPD in relation to their obligations as a scheme registered member and maintain their own record of completed CPD;
 - b. Carry out all inclusive environment consultancy work through an RICS Regulated firm;
- Or
- c. Where inclusive environment consultancy work is carried out outside of an RICS Regulated firm:
 - (i) operate a complaints handling procedure which must include a redress mechanism that is approved by the RICS Regulatory Board;
 - (ii) ensure that all previous and current inclusive environment consultancy work is covered by adequate and appropriate professional indemnity insurance

3 Limits on Applications for Registration and Readmission

- 3.1 RICS may refuse to consider a further application for registration of this scheme where the applicant:
- a. Has been refused registration within the previous 12 months;
 - b. Has been subject to administrative de-registration within the previous 12 months;
 - c. Has been removed from registration as a result of disciplinary action for such period as defined at the time of removal.

4 Fees

A Scheme registered person shall pay:

- a. the appropriate application and annual fees for registration set by the Regulatory Board unless those fees are paid by an RICS Regulated Firm; and
- b. any other costs incurred in the course of any investigation